



Community Standards for Student Conduct

2023 – 2024

***Please note:**

Students must be in good disciplinary standing to be eligible to transfer to one of the partner schools at the conclusion of the 2023-24 academic year. Student conduct records will be shared with partnering institutions. Additionally, many non-partnering institutions also require a transfer conduct form be provided by Cabrini University as part of the admissions criteria.

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Education of the Heart

Cabrini University is a Catholic institution of higher education dedicated to academic excellence, leadership development, and a commitment to social justice. The University welcomes learners of all faiths, cultures, and backgrounds and prepares them to become engaged citizens of the world.

Community Standards for Cabrini University

1. Treat each person with respect and courtesy.
2. Uphold a high level of honesty and integrity.
3. Promote the peace, health, and safety of the community.
4. Demonstrate respect for property.
5. Comply with University policies.

Overview

“Education of the Heart” and Community Standards

The students, faculty, and staff of Cabrini University are all members of an educational community with the mission of “education of the heart.”

Each member of the community has both rights and responsibilities. To ensure that this educational mission is fulfilled, members of this unique institution must learn to use their rights and responsibilities well. Over the years, community standards that represent both the rights and responsibilities of individual members of the Cabrini community and the good of the community have evolved. These standards make it possible for a diverse student body to live, interact and learn together in ways that promote Cabrini’s core values.

Purpose of Cabrini’s Community Standards

1. Community Standards help motivate good behavior, enhance respect for individual differences, and emphasize a commitment to the common good.
2. Community Standards represent limits and describe examples of behaviors that are unacceptable conduct of students at Cabrini University.
3. Community Standards assist students in learning how to assume public responsibilities beyond the campus and in society.

Communications about Disciplinary Status

Cabrini University expects dependent students to initiate communication with their parents/legal guardians when enrollment or housing status is threatened or discontinued or when circumstances exist that seriously jeopardize the student.

Cabrini University reserves the right to notify parents/legal guardians about the disciplinary status of their student/ward to the extent consistent with the provisions of the Family Educational Rights and Privacy Act (FERPA).

In addition, Cabrini University reserves the right to communicate with parents or guardians of students of any age when there are violations of the Community Standards that involve the use of alcohol and/or drugs, or behavior that could result

in a student physically harming him/herself or physically harming another member of the University community, or there are violations that threaten the peace, health, and safety of the community.

Responsibilities for Community Standards

Student and Student Organization Responsibilities

As members of the Cabrini University community, students and student organizations (hereafter: Students) are responsible for reading and ensuring that they understand the policies in this Community Standards document, as well as policies outlined in the Student Handbook and University Catalog, and for behaving in ways that are consistent with the policies contained in each.

Students who are in a situation in which these standards are being violated are expected to make a reasonable, positive effort to remove themselves from the environment. In addition to their personal responsibility for these standards, Students are also accountable for the behavior of their guests and ensuring that the guests comply with the community standards and University policies.

Members of student organizations are expected to conduct themselves in accordance with the Community Standards. If a student organization engages in an alleged act of misconduct, the University may initiate disciplinary proceedings against the organization, as well as against Students involved who are members of the organization. An organization and its members and/or guests may be subject to all of the approved sanctions including loss of University recognition for a specified period of time.

Students may also be considered in violation of the community standards for actions occurring off campus. In cases for which local, commonwealth or federal law may apply, Students may be subject to civil or criminal liability. In certain cases in which the University's interests as an academic community are affected, University disciplinary proceedings may be initiated against a Student charged with a violation of a law that is also a violation of the community standards. Thus, both institutional violations and civil or criminal charges may result from the same situation. University proceedings may be carried out prior to, simultaneously with, or following civil or criminal proceedings off campus.

Administrative Responsibilities

The execution and enforcement of community standards and policies in support of the standards reside with the President of the University and their designated representative, the Dean of Student Engagement, who is charged with conducting an annual review of student conduct and policies. The University Conduct Officer is designated by the Dean of Student Engagement and is responsible for making public any changes, additions, or corrections to the Cabrini Community Standards.

Individual faculty and staff members also may enforce University regulations for student conduct. The following individuals are, by nature of their positions, charged with the responsibility of upholding community standards: Dean of Student Engagement, Director of Residence Life, Assistant Director of Residence Life, Area Coordinators for Residence Life, Resident Assistants, Director of Public Safety, and Public Safety Officers.

Philosophy of Discipline

The basic philosophy of student discipline at Cabrini University is one of education. Throughout the disciplinary process, the University attempts to teach moral and ethical values and in doing so maintain the orderly operation of the University. By encouraging individual responsibility and by fostering a respect for the rights of others, the disciplinary process is intended to result in the protection of the rights of members of the University community and the redirection of a student's behavior into patterns consistent with community standards.

Any Student who commits, aids, or attempts to commit any violation of the Community Standards towards any member of the University community or any other person on University premises or at any University sponsored or supervised events will be subject to disciplinary proceedings.

Cabrini University Medical Amnesty Policy

The health and safety of students is the primary concern for Cabrini University. The University also supports an environment that encourages students to come to the assistance of one another.

To help foster this environment, certain provisions – known as the Medical Amnesty Policy – have been made to encourage that responsible action is taken when a student is compromised due to consumption of alcohol or drugs.

If a student seeks medical attention due to their level of intoxication, the University will not pursue disciplinary sanctions against the student for violating University policy.

In lieu of disciplinary sanctions, the intoxicated student (and possibly the referring student) will be required to meet with the Dean of Student Engagement or their designee who may issue educational requirements such as alcohol/drug education, counseling, and/or alcohol and substance abuse assessment.

Failure to complete educational assignments or treatment recommendations issued under this policy will result in disciplinary action.

The Medical Amnesty Policy does not preclude disciplinary sanctions due to any other violations of the Cabrini University Community Standards (not related to the Alcohol or Drug Policy). Likewise, the Medical Amnesty Policy does not prevent action by Radnor Police or other law-enforcement personnel. See the National Program "[Don't Stall, Just Call](#)" for more information about identifying symptoms of alcohol poisoning and making the call to save a life.

Student Code of Conduct

Examples of unacceptable behaviors that are violations of the Community Standards set forth in the following statements are intended to be illustrative only.

The list is not intended to be all inclusive. Other misconduct, irresponsible behavior, or behavior that is disruptive to the community, including without limitation, violations of published University policies, rules, or regulations or criminal statutes violates Community Standards whether or not a specific description of such misbehavior is listed.

1. Abuse of the Student Conduct System

1. Knowingly instituting a conduct proceeding without cause may result in disciplinary probation up to and including suspension.
2. Attempting to discourage an individual's proper participation, or use of the conduct process may result in disciplinary probation up to and including expulsion.
3. Attempting to influence the impartiality of a member of the University's conduct system prior to or during the course of conduct proceedings may result in disciplinary probation up to and including expulsion.
4. Harassment (verbal, physical or written) and/or intimidation of a member of the University's conduct system prior to, during and/or after any conduct proceeding may result in suspension or expulsion.
5. Failure to comply with the sanctions imposed as a result of a conduct proceeding may result in the imposition

of additional sanction(s) up to and including the loss of campus residency and suspension.

2. Academic Honesty

Failure to abide by the ethical standards of the University, including but not limited to cheating, plagiarism, abuse of library materials and other conduct as defined in the University's Academic Honesty Policy may result in a range of sanctions.

For more details, please refer to the Cabrini University Academic Honesty Policy as published in the University Catalog and the Student Handbook.

3. Alcohol

The legal age for the possession and consumption of alcoholic beverages is 21 years of age in the Commonwealth of Pennsylvania. The following guidelines are to be observed by all students at Cabrini:

1. Students who are 21 years of age or older are allowed to consume and possess moderate amounts of alcoholic beverages for their own personal use in their own residence hall room or apartment so long as everyone present is 21 years of age or older.
 - a. "Moderate amounts" means that the amount of alcohol cannot exceed the following:
 - Per student room/apartment: One case of beer or malt beverage; or one (0.75 liters) bottle of distilled spirits (e.g., whiskey, bourbon, vodka); or one bottle of wine
2. Students who are 21 years of age or older may not provide alcohol to individuals who are under the legal drinking age of 21.
3. Residents from other buildings and non-resident guests or commuters are not permitted to enter the residence halls with alcoholic beverages, regardless of age.
4. Students who **are not** 21 years of age or older are not allowed to have, possess, drink or be in the presence of alcoholic beverages while on campus.
5. Those Students who **are not** 21 years of age or older **may not** have anyone including individuals who are 21 years of age or older have or drink alcoholic beverages in their residence hall room or apartment.
6. The drinking of alcoholic beverages or having open containers of alcoholic beverages in public areas, including hallways, lounges, buildings, or on University grounds is prohibited.
7. Beer kegs, beer balls, and any similar type of common source, container and their equivalents in volume of beer and/or alcohol content are not permitted in the residence halls, houses, apartments or on campus.
8. For personal safety reasons, using or having paraphernalia (e.g., funnels, beer pong tables) specifically associated with the rapid ingestion of alcohol and/or drinking games on campus is prohibited.
9. The use or possession of grain alcohol, regardless of age, is prohibited.
10. Displays involving alcohol containers (boxes, bottles, cans, cups, etc.) are not permitted in campus housing.
11. Using or having alcohol in a University owned or a contracted vehicle is not permitted.
12. Public intoxication, disorderliness or offensive behavior resulting from the use of alcoholic beverages and/or drinking games are inappropriate and therefore subject to disciplinary action.
13. Driving on campus or in the local community while intoxicated may result in suspension from the University.

Recommended Sanctions for Violating Alcohol Policy

The following are recommended sanctions for violation of the alcohol policy.

Minimum: Disciplinary Warning

Maximum: Suspension

Recommended for First Violation

- Disciplinary warning
- Parental notification
- Participation in alcohol education program

N.B. First violations involving common sources such as beer kegs, beer balls, or rapid-ingestion paraphernalia may result in more serious consequences.

Recommended for Second Violation

- Disciplinary probation for one semester
- Participation in alcohol education program
- Parental meeting and parental notification
- Residence hall access restriction

Recommended for Third Violation

- Suspension from housing or the University for a minimum of one semester
- Parental notification
- Successful completion of a mandatory substance abuse evaluation

Recommended for Fourth Violation

- Suspension from the University

The University reserves the right to sanction the residents of a room or apartment where a violation occurs whether or not the resident is present at the time of the violation.

When a Student is placed on disciplinary probation for an alcohol violation, the University reserves the right to notify parents/legal guardian(s) about the student's disciplinary status consistent with the provisions of the Family Educational Rights and Privacy Act (FERPA).

4. Bias- and Harassment-Related Behavior

The legacy of Saint Frances Xavier Cabrini is one of respect for others and the differences they embody. Actions that are characterized by bias based on an individual's race, ethnicity, religion, gender, sexual orientation, creed, national origin, ancestry, age, or disability are intrinsically opposed to the ideals of St. Frances Cabrini and Cabrini University.

Bias-related acts also have a great tendency to provoke retaliation, inflict significant emotional harm on their victims and incite community unrest and division. For all these reasons, they are not acceptable behavior on the Cabrini University campus. In this light, violations of University policy are considered to be of a unique nature when characterized by a bias towards the personal characteristics of other individuals.

Harassment is characterized by aggressive pressure or intimidation and covers a wide range of behaviors of an offensive nature. Behavior that is repeated or continuing uninvited contact that serves no useful purpose beyond creating alarm, annoyance, or emotional stress is considered harassment.

When violations of University policy are committed and it can be shown that these violations had the purpose of substantially interfering with an individual's academic or work performance, or created an intimidating, hostile or demeaning educational or employment environment, the violator can be subject to the full range of sanctions outlined in the Community Standards for Student Conduct.

Sanctions for bias-related incidents can include, but are not limited to:

- Educational training or programs in the area of individual differences
- Community service
- Disciplinary probation/loss of good disciplinary status
- Suspension from on-campus housing
- Suspension from the University

- Expulsion from the University

Repeated offenses will generally result in separation from the University.

5. Complicity

Encouraging, assisting, conspiring, hiring, or being an accessory to any prohibited or unlawful conduct will be considered a violation of this policy.

6. Dangerous Practices

No Student shall engage in any activity that can or does endanger the health, safety, well-being, or property of another member of the University community.

The sale, possession, production, purchase, or use of any explosives, fireworks, incendiary devices, firearms, weapons, or reasonable facsimile thereof on University property are prohibited as are conspiracies or attempted activities of this nature. Further, pepper spray and mace are not permitted on campus. Such behavior will result in sanctions ranging from disciplinary probation up to and including suspension or expulsion.

7. Destruction of Property

Intentionally, recklessly, or negligently destroying, defacing or tampering with University property or the property of another is prohibited, as is the attempt to or conspiracy to damage, destroy, etc. Such behavior may result in disciplinary action up to and including suspension, loss of campus residency, community service, fines and/or responsibility for restitution.

8. Dining Services Regulations

Failure to abide by dining regulations, including, but not limited to, engaging in food fights, other disruptive or disrespectful behavior, transferring meal cards, and/or removal of food or utensils from the dining hall will result in a range of sanctions up to and including suspension from the University.

9. Discrimination

Cabrini University is dedicated to educating students of diverse racial and ethnic origins and to fostering broad appreciation for cultural and ancestral diversity. Discrimination against any person on the basis of race, disability, age, sex, color, creed, religion, sexual orientation, or national origin is against the law and the University's Community Standards.

Cabrini University finds such conduct offensive and encourages students who feel that their rights as members of the community may have been restricted to seek remedy through the Community Standards, Dean of Student Engagement, Director of Diversity, Equity, Inclusion, and Belonging, Director of Public Safety, and/or Director for Residence Life. Students who engage in acts of discrimination are subject to the full range of sanctions outlined in the Community Standards.

10. Dishonesty/Falsification of Information

1. Furnishing or conspiring to furnish false information to the University by forgery, alteration or misuse of, among other things, University documents or records may result in suspension or expulsion
2. Furnishing or conspiring to furnish to the University or its representatives, including but not limited to University Administrators, a written or oral false statement may result in suspension
3. Furnishing or affirming false information on an application for admission is grounds for revocation of admission.

11. Disorderly Conduct

Unruly gatherings, excessive noise, public drunkenness and other such behaviors that are disruptive of the life of the University community or that disregard the rights of members of the community are likely to result in disciplinary probation up to and including suspension.

12. Drones and Unmanned Aircraft Systems

Drones and Unmanned Aircraft Systems are prohibited from being operated inside or near University facilities including residence halls. Students must comply with local and Federal Aviation Administration regulations related to Unmanned Aircraft Systems (Drones). A link to those regulations is provided [here](#).

13. Drugs

Cabrini University is concerned with illegal and unauthorized drug use and views it as detrimental to the achievement of institutional and individual goals, and inconsistent with the proper functioning of an academic community.

Persons involved in this type of activity, either on or off the Cabrini campus, are subject to disciplinary action.

Drugs, paraphernalia and the names of those involved may be turned over to the proper authorities. The University will not shield students from possible legal consequences of drug possession and use.

The possession and/or use of narcotics or drugs other than those medically prescribed, properly used, properly secured, and in the original container (hereafter: Drugs), is prohibited. Drugs and drug paraphernalia will be confiscated if found on University property.

Violations of the University Drugs policy include, but are not limited to the following:

- Consumption, possession, purchase, sale, distribution, or use of Drugs including medically prescribed marijuana, or attempted of the same actions.
- Inhaling or ingesting substances (e.g., nitrous oxide, glue, paint, etc.) that will alter a person's mental state.
- Disruptive conduct due in part or in whole to being under the influence of Drugs.
- Giving Drugs to another person(s).
- Providing a space for the consumption of Drugs.
- Possession or use of any and all types of Drug paraphernalia including, but not limited to, scales, baggies, stems, bong, pipes, water pipes, grinders, or any items modified or adapted, that can be used to consume/distribute/handle/prepare/use drugs are not permitted on University property. This list is not exhaustive.

Recommended Sanctions for Violating the Drug Policy

The following are recommended sanctions for violation of the drug policy.

Marijuana

Minimum: Disciplinary Warning

Maximum: Suspension

Recommended for First Violation

- Fine up to \$250
- Disciplinary probation for one year
- Parental notification
- Participation in a drug education program
- Residence hall access restriction

Recommended for Second Violation

- Suspension from University housing for a minimum of one semester
- Parental notification
- Residence hall access restriction
- Mandatory substance abuse assessment

Recommended for Third Violation

- Suspension from the University for a minimum of one semester
- Parental notification
- Residence hall access restriction

Other Drugs

Minimum: Suspension

Maximum: Expulsion

Recommended for First Violation

- Suspension from the University for a minimum of one semester
- Parental notification
- Residence hall access restriction
- Mandatory substance abuse assessment

Recommended for Second Violation

- Expulsion from the University
- Parental notification
- Residence hall access restriction

The University reserves the right to sanction both the residents of the room where the violation occurs and/or those present at the time of the violation.

The University reserves the right to sanction students in cases where indicia of use may include, but are not limited to: the odor of marijuana, the presence of drug paraphernalia, lack of cooperation, or attempts to mask odors upon confrontation, deliberate attempts to block airways or other such similar behavior designed to avoid detection.

When a Student is placed on disciplinary probation for a drug related violation, the University reserves the right to notify the parents/legal guardian(s) about the student's disciplinary status consistent with the provisions of the Family Educational Rights and Privacy Act (FERPA).

14. Electronic Communication

1. Sending abusive, harassing, obscene or threatening messages through email, cell phone or posting on the internet may result in a disciplinary warning up to and including expulsion.
2. The use of a webcam to monitor behavior within a residence hall room is not permitted without consent from all residents of the room. Violations will result in disciplinary probation up to and including removal from residency.
3. Students who engage in behavior that violates the community standards and place evidence of that behavior on a public website or other public medium may be held accountable by the University for their actions.
4. Unauthorized entry into a voice mailbox, unauthorized use of another individual's identification and authorization code, or use of the University telephone system to send abusive, harassing, or obscene messages may result in disciplinary probation up to and including expulsion.
5. The illegal downloading of copyrighted material is prohibited. Violations will result in a minimum sanction of temporary loss of Internet access.

The misuse of electronic media devices, systems, or methods ("hacking") is prohibited, including but not limited to: using mobile phones, tablets, data storage devices, cameras, printers, computers, computer lines/networks or computing facilities in ways that:

- Make or disseminate an audio, photo, or video record of any person(s) without prior knowledge or effective consent where a reasonable person would find the audio, photo, or video inappropriate, or where the audio, photo, or video was made in violation of Commonwealth of Pennsylvania laws.

- Alter or access another's phone voice mailbox, website, social media accounts, or other online presence without permission or creating social media accounts for someone without permission.
6. The Office of Information Technology and Resources maintains a variety of policies governing the use of University computing and communication resources that are fully outlined in the Student Handbook. Every member of the University community is bound by them and is expected to be familiar with them.

Social Networking

Students accessing "social-networking services" such as Facebook, Twitter, Instagram, and SnapChat must be careful to read the terms and conditions set forth by these services.

Students must be aware that they are solely responsible for the content of their sites and that neither the networking services nor Cabrini University assumes any responsibility for what students place there.

Inappropriate material placed on these sites may be subject to Cabrini University's Community Standards for Student Conduct. Students should pay specific attention to the following Community Standards: *Discrimination, Psychological Harm, Electronic Communication, Disorderly Conduct, Indecent Conduct.*

In addition to violations of University policy, the posting of inappropriate material may subject students to criminal and civil penalties. As referenced in the terms and conditions of these networking services, students should refrain from posting material that is deemed to be criminal; harassing; racially, sexually, ethnically, or religiously objectionable; defamatory; obscene; invasive of another's privacy; or infringing of copyright. In particular, students using these services should become familiar with the concepts of defamation and invasion of privacy.

15. Failure to Comply

1. Failure to identify oneself or comply with written or verbal directions of duly authorized University personnel in performance of their official duties may result in sanctions ranging from disciplinary warning up to and including suspension.
2. Failure to comply with University policies in the Student Handbook and other University publications, including but not limited to the Cabrini Dining Service Policy, University Catalog, Public Safety Policies and Procedures and Residence Hall Agreement may result in sanctions ranging from disciplinary warning up to and including expulsion.
3. Failure to appear for a scheduled student conduct hearing without prior notification and permission of the designated hearing officer will result in a decision "in absentia" for the alleged violation(s) and the imposition of additional sanctions up to and including the loss of campus residency and suspension if found responsible.

16. Fire Safety

The intentional misuse of any fire alarm system may result in suspension from the University. Tampering with, misuse of, attempt to or conspiracy to misuse fire safety equipment (extinguishers, smoke detectors, alarms, or exit signs) may result in loss of campus residency and an automatic \$100 fine.

Propping, otherwise tampering with the proper operation of fire doors, or exiting through "emergency exit only" doors in non-emergencies may result in sanction(s) ranging from disciplinary warning up to and including suspension.

Refusing to vacate buildings and other areas of University property when a fire alarm sounds and/or when directions to evacuate are issued by a University official or other lawful authority is a violation that may result in sanctions up to and

including suspension.

Smoking and vaping in any campus building, in addition to the use or possession of candles in any campus building is a violation of this policy that may result in sanctions up to and including loss of housing and suspension.

17. Gambling Policy

Students are expected to abide by the federal laws and the laws of the Commonwealth of Pennsylvania prohibiting illegal gambling. Gambling for money or other things of value on campus or at University-sponsored activities is prohibited.

This includes sports betting, blackjack, poker, craps, roulette, as well as any other card game, and other comparable games when they are played for money or any other thing of value, including prizes.

Any requests for events at which games of skill or chance will be played must be approved by the Center for Student Engagement and Leadership by filling out of an event-request form.

18. Guests

Students are responsible for the guests they invite, bring, or host on campus. The behavior of guests on campus will be attributed to their Cabrini Host at all times. Guests are required to provide an acceptable form of identification with a photo (driver's license or university/college/school ID) when requested by a University official. Additional policies concerning guests in residential facilities can be found in the Residential Hall/Housing Regulations portion of the Community Standards for Student Conduct.

19. Hazing

Hazing is absolutely prohibited. The term "hazing" means any action or situation which recklessly or intentionally endangers the mental or physical health or safety of an individual or that willfully destroys or removes public or private property for the purpose of initiation or admission into or affiliation with, or as a condition for continued membership in, any organization operating under the sanction of or recognized as an organization by the University.

The term shall include, but not be limited to, any brutality of a physical nature, such as whipping, beating, branding, forced calisthenics, exposure to the elements, forced consumption of any food, liquor, drug, or other substance, or any other forced physical activity that could adversely affect the physical health and safety of the individual, and shall include any activity that would subject the individual to extreme mental stress, such as sleep deprivation, forced exclusion from social contact, forced conduct that could result in extreme embarrassment, or any other forced activity that could adversely affect the mental health and safety of the individual, or a willful destruction or removal of public or private property.

For the purpose of the Community Standards, any activity as described in this definition upon which the initiation or admission into or affiliation with or continued membership in an organization is directly or indirectly conditioned shall be presumed to be "forced" activity, the willingness of an individual to participate in such activity notwithstanding. In the case of individuals, sanctions may range from fines, probation, suspension, or expulsion. In the case of organizations, sanctions may range from fines, probation, or suspension of recognition to withdrawal of recognition status. The prohibition against hazing applies to acts conducted on or off campus whenever such acts are deemed by the University to constitute hazing.

20. Identification

1. In an effort to provide adequate security for the members of the University community, every student must carry an identification card issued by the University.

2. Upon request, students must surrender their Cabrini University ID card to authorized personnel (e.g., Public Safety Officers, Residence Life staff, or other University officials). Students must provide accurate information and must comply with the directions of such officials in the performance of their duties. Giving false identification to a University official may result in a minimum sanction of disciplinary probation.
3. Tampering with or falsifying Cabrini University ID is a violation of the Community Standards. Students found responsible for such a violation are subject to a disciplinary warning and fine up to disciplinary probation. Flagrant violations may result in suspension.
4. Students may not lend their ID to other students for purposes of meal exchange, library usage, or residence hall access.
5. Students found in violation are subject to sanctions ranging from disciplinary warning and a fine up to residence hall removal.
6. Possession of an identification card that falsely identifies a student by name, age, date of birth, or photograph as being 21 years of age or over may result in disciplinary probation up to and including suspension.

21. Indecent Conduct

Conduct not in keeping with University community standards, including but not limited to, conduct which is lewd or indecent or inconsistent with criminal statutes is likely to result in suspension or possible expulsion from the University.

22. Interference with University Operations

Intentional obstruction of teaching, research, administration, disciplinary proceedings or other activities that occur on University premises or at University sponsored or supervised events. Violations of the University's [Demonstration policy](#) are a violation of this policy and may result in sanction(s) ranging from disciplinary warning, up to and including suspension.

23. Law and Policy Compliance

Violations of any federal, state, and city laws and ordinances are considered to be a violation of this Policy. Students have an ongoing obligation to notify the University of any criminal conviction of a misdemeanor or felony regardless of location within thirty (30) calendar days of the occurrence of the conviction. Detailed documentation should be submitted to deanofstudents@cabrini.edu from the student's Cabrini University email.

Violations of any University policy, rule, or regulation published in hard copy or available on the University's website is a violation of this Policy. Failure to meet financial obligations with respect to University funds, or conducting any financial transaction with the University unlawfully or unethically is prohibited.

24. Parking/Vehicles on Campus

All vehicles operated and parked on Cabrini property by students, faculty, and staff must be registered with the University. University parking privileges are non-transferable. The fraudulent use or attempted fraudulent use of parking permits is likely to result in disciplinary probation, fine and/or suspension of privileges. Student must adhere to all Public Safety rules and regulations related to parking, vehicle privileges, and operating a motor vehicle on campus. Complete details for parking and vehicle rules, regulations, and policies can be found on the [Public Safety website](#).

25. Pets/Animals

Generally, students are not allowed to bring any pet/animal, regardless of ownership, into any University-owned or operated building, or chain an animal outside any University owned building. All animals that can be leashed must be kept on a leash at all times while on campus. Animals that cannot be leashed must be securely contained at all times while on campus. All actions of, or damage caused by, any animal will be the responsibility of the owner and/or the guardian at the time of the incident.

In accordance with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act (ADA), Cabrini University has established procedures related to service animals / emotional support animals. This information can be found on the website for the [Accessibility Resource Center](#).

26. Physical Harm

1. Intentionally inflicting, attempting to inflict, or conspiring to inflict bodily harm upon any person or threatening to do the same; or
2. Taking any action for the purpose of inflicting bodily harm; or
3. Taking any reckless, but not accidental, action that results in bodily harm or could result in bodily harm to any person. NOTE: Students are expected to remove themselves from escalating situations. Responding to violence with violence may also be a violation of this policy unless such behavior is a direct and necessary response of reasonable self-defense.
4. Violations of this policy can result in a range of sanctions from disciplinary probation up to and including expulsion

27. Psychological Harm

1. Any behavior consistent with the University's [Bullying policy](#) is a violation of this policy.
2. Intentionally inflicting, attempting to inflict, or conspiring to inflict mental harm upon any person; or
3. Taking any action for the purpose of inflicting mental harm; or
4. Taking any reckless, but not accidental, action which could result in mental harm to any person; or
5. Intimidating conduct that would cause a reasonable person to feel as though there was an imminent threat to their health (mental or physical), safety, or personal property; or.
6. Engaging in conduct, including any gesture, or written, verbal or physical act, or any electronic communication (including emails, text messages, and internet postings on websites or other social media) that is severe or pervasive and that substantially disrupts or interferes with the rights of a Student or any other member of the University community; or
7. Any act that demeans, degrades, or disgraces any person is likely to result in a range of sanctions from disciplinary probation up to and including expulsion

28. Residence Hall/Housing Regulations

Violations of the University's housing contract or published rules and regulations for residence halls are subject to disciplinary action. Students for whom those contracts apply are responsible for understanding their rights and obligations as outlined in the housing contract, this publication, and the [Student Handbook](#).

29. Sexual and Gender Based Harassment and Misconduct

Cabrini University seeks to foster and maintain a community of mutual respect and concern for all of its members. The University also expects all members of the Cabrini community to conduct themselves in a manner consistent with the Cabrini Mission Statement and its Core Values as described in the Code of Student Conduct, the Staff Handbook, and the Faculty Handbook. There can be no greater violation of the terms of that community, or of the essential dignity of any member of it, than an act of sexual violence or sexual harassment. Sexual misconduct, including sexual harassment and sexual violence, is prohibited and will not be tolerated in any form. These acts constitute the deepest affront to Cabrini standards, and the University is committed to addressing sexual misconduct within its community.

Under Title IX of the Education Amendments of 1972 (Title IX), sexual violence is a form of sexual harassment and is prohibited. Any person found responsible for such violations will face disciplinary actions up to and including dismissal or expulsion from the University. Acts of sexual violence may also be prosecuted under the Pennsylvania Criminal Code.

Should an incident of sexual misconduct or sexual harassment or sexual violence occur, the University has both reporting procedures and support resources in place so that an individual does not need to face the effects of such an incident alone. The first concern is for the safety, health, and well-being of those affected.

SCOPE

All members of this community – students (current and applicants), faculty, staff, applicants for employment, persons doing business with or acting on behalf of the University, and visitors to campus – are protected under this Policy, regardless of sexual orientation or gender identity. All community members also share in the responsibility for creating and maintaining an environment that promotes the safety and dignity of each person. Towards that end, this Policy provides the framework for addressing sexual violence and sexual harassment within our community, preventing its occurrence and recurrence, and addressing its effects.

This Policy applies to all on-campus conduct, as well as any off-campus conduct that has an adverse impact on any member of the University community or the University.

The University strongly encourages reporting of the incident to the Title IX Coordinator or persons designated in [Appendix C](#) and/or to local law enforcement.

All University employees, except those who must maintain confidentiality by law (see Appendix A), are expected, and in some cases required, to report sexual assault, sexual harassment, and other sexual misconduct to the University authorities designated in this Policy.

When an incident is reported, the University will respond promptly and equitably to all allegations of sexual misconduct, sexual violence, or sexual harassment. Anyone making a report, filing a complaint, or participating in the investigation or resolution of an allegation of sexual misconduct or sexual harassment, is protected by law and by this Policy from retaliation (see Section 2.A.). The University will take prompt responsive action to any retaliation.

To view the complete Sexual and Gender-Based Harassment and Misconduct Policy please go to www.cabrini.edu/Policies

30. Theft/Attempted Theft

Theft of property, attempted theft of property, possession of stolen property, or conspiracy to steal will result in sanction(s) ranging from suspension up to and including possible expulsion from the University.

The appropriation of, attempting to appropriate, or conspiracy to appropriate University property for private use, including but not limited to such items as laboratory equipment, furniture, and/or library books may result in sanction(s) ranging from disciplinary probation up to and including suspension. The unauthorized use of or attempted use of student identification, credit card, debit card, telephone card, check, authorization codes, or the like to purchase goods or services or to obtain property will result in sanctions ranging from probation up to and including expulsion from the University.

31. Unauthorized Usage

1. Unauthorized entry or attempt to enter upon and/or use any University facility may result in sanction(s) ranging from disciplinary warning up to and including expulsion, community service and fines.
2. Unauthorized possession, duplication, use or distribution of keys and access codes to University facilities will result in sanction(s) ranging from disciplinary warning up to and including expulsion, loss of campus residency, fines and/or responsibility for restitution.

3. Unauthorized solicitation, conducting of or sponsorship of commercial activity or venture on University premises or at University sponsored and/or scheduled events may result in sanction(s) ranging from disciplinary warning up to and including suspension, community service and fines.

Student Conduct System Procedures

The following procedures describe the University's response to all violations of the Community Standards with the exception of the Academic Honesty Policy as well as the Sexual and Gender-Based Harassment and Misconduct Policy. The procedures for addressing violations regarding the Academic Honesty Policy, can be found in the Cabrini University Student Handbook. Due to the unique nature of incidents involving Sexual and Gender-Based Harassment and Misconduct, Cabrini University has established a specific process for investigating and adjudicating these situations. For information regarding the Sexual and Gender-Based Harassment and Misconduct Policy please go to www.cabrini.edu/policies.

Alleged violations of Community Standards may be filed with any of the following administrators: Public Safety Department, Area Coordinators for Residence Life, Assistant Director of Residence Life, Director of Residence Life, or Dean of Student Engagement. Any of these administrators may bring the charge him/herself based on direct knowledge of an event.

However, if the administrator brings the charge, s/he may not conduct an administrative hearing. Administrative hearings will be conducted by an administrator designated by the Dean of Student Engagement.

Filing a Complaint

Any member of the University Community who feels they have been wronged due to a violation of the Community Standards may file a complaint with the Public Safety Department, Area Coordinators for Residence Life, Assistant Director of Residence Life, Director of Residence Life, or Dean of Student Engagement.

The University itself may act as the complainant through a designated staff member or members. After the complaint has been filed, the Dean of Student Engagement or their designee will review the complaint and determine whether or not, if proven, the allegations would constitute a violation of the Community Standards. If so, the individual Complainant will meet with the Dean of Student Engagement or their designee to review the complaint and to discuss the procedures available.

The individual Complainant could:

1. Request the University to pursue conduct action; and/or
2. Make a statement for the record with the Dean of Student Engagement, Director of Residence Life, Public Safety Office and Assistant Director of Residence Life/Conduct Officer.

The individual Complainant will have five (5) days after this meeting to decide whether or not to have the University pursue the complaint. The University reserves the right to exercise discretion on taking disciplinary action against students.

Student Rights

If the University decides to pursue conduct action, the Dean of Student Engagement or their designee will schedule an

administrative hearing with the Respondent, except in cases for which the sanction is no greater than a disciplinary warning and/or a disciplinary fine that does not exceed \$50. In such cases, the University may elect to administratively sanction the student and notify him/her in writing. Upon receipt of the notice of the sanction, the Student may request a conduct hearing be held if there is any objection to the imposed sanction.

At the administrative hearing, the student is notified of the alleged violation of the Community Standards for Student Conduct and afforded the opportunity to review the factual allegations that led to the accusation. The Administrative Hearing Officer will explain the rights and options available to the student as well as describe potential sanctions for the alleged violation(s) in question.

The Respondent has the following procedural rights when charged with a violation of the Community Standards for Student Conduct:

1. The right to notification of the charge that a violation of the Community Standards has allegedly taken place;
2. The right to notification of the factual allegations that form the basis for the charge;
3. The right to notification of disciplinary proceedings;
4. The right to have the University or Complainant bear the burden of the proof by a preponderance of the evidence;
5. The right to present a defense including the right to review all evidence present at a hearing and present relevant witnesses; and
6. The right of appeal consistent with the provisions of this Community Standards for Student Conduct.

The Respondent has the following procedural options when charged with a violation of the Community Standards for Student Conduct:

- a. admit to the charge and have the Administrative Hearing Officer impose the sanction (Administrative Action); or
- b. request a hearing with the Administrative Hearing Officer.

Administrative Action

When the facts of an incident are not in dispute, and when students suspected of a Community Standards violation wish to accept responsibility for their behavior as documented, students may waive their right to an administrative hearing. Those students will be sanctioned accordingly and receive written notice of the sanction imposed.

Students selecting this option do not waive their right to appeal for review of the sanction as outlined in the Community Standards. Moreover, acceptance of responsibility as charged may be rejected by the Dean of Student Engagement in any case that warrants additional investigation.

Administrative Hearing

When responsibility for a Community Standards violation is in dispute or the facts of a specific incident are in question, students charged with a Community Standards violation may elect to have a hearing with an Administrative Hearing Officer. The University does not permit observers, relatives or legal counsel for either the Complainant or the Respondent to be present or participate at hearings.

Administrative Hearing Procedures

All administrative hearings shall be held in University facilities or modalities designated by the Administrative Hearing Officer and shall be private. The University does not permit observers, relatives or legal counsel for either the Complainant or the Respondent to be present or participate at hearings.

The Administrative Hearing Officer will inform the Respondent and Complainant of the policies and procedures for the hearing. Students must fully cooperate with administrative hearing procedures. The Complainant may attend the hearing

to verbally present her/his side of the case. If the Complainant does not appear, the Administrative Hearing Officer may proceed with the hearing.

The Complainant may request witnesses to speak on her/his behalf provided that the Administrative Hearing Officer is informed of the identity of the witnesses at least 24 hours prior to the hearing. The Complainant is limited to two (2) witnesses to appear on her/his behalf at the hearing who can provide firsthand accounts of the facts of the case. If the Complainant chooses, other witnesses may submit written statements pertaining to the facts of the case at least 24 hours prior to the case hearing.

The Respondent is invited to appear in person to present her/his side of the case to the Administrative Hearing Officer. If the Respondent does not appear, the Administrative Hearing Officer may proceed with the hearing, and a decision of responsibility will be made in absentia.

The Respondent may request witnesses to speak on her/his behalf provided that the Administrative Hearing Officer is informed of the identity of the witnesses at least 24 hours prior to the hearing.

The Respondent is limited to two (2) witnesses to appear on her/his behalf at the hearing who can provide firsthand accounts of the facts of the case. If the Respondent chooses, other witnesses may submit statements pertaining to the facts of the case at least 24 hours prior to the case hearing.

The Complainant and the Respondent may remain in the room for the case presentation. All parties present at the hearing must recognize and honor the fact that everything stated in the course of the hearing is to remain confidential, subject to the University's implementation of its policies and sanctions, its obligations to its community, and legal requirements. Any violation of confidentiality may be subject to review by the Administrative Hearing Officer.

The standard the Administrative Hearing Officer shall use to determine if the Respondent is responsible for the reported violation shall be a preponderance of the facts/evidence (i.e., whether it is more likely than not that a violation occurred given the information provided).

If, during the course of the hearing, further violations of the Community Standards for Student Conduct become apparent, the Administrative Hearing Officer may recommend that this information be considered as a separate case. A separate administrative hearing would be scheduled to address the additional violation(s).

After hearing a case, the Administrative Hearing Officer shall decide whether the Respondent is responsible, not responsible, or no violation was proved. The Administrative Hearing Officer will inform the Respondent and the Complainant, in writing, of the outcome of the hearing.

If no violation was proved or the Respondent is found not responsible, there will be a notation placed in the student's file indicating such finding. If the Respondent is found responsible for a violation of the Community Standards, the Administrative Hearing Officer will determine the appropriate sanction, which may include, but is not limited to, one or a combination of the following or similar sanctions:

- Disciplinary warning
- Fines
- Restitution for damages
- Disciplinary probation
- Parent/guardian notification of decision
- Suspension from University housing
- Suspension from the University
- Expulsion

Prior disciplinary records of the individuals found responsible for violation of the Community Standards for Student Conduct may be considered when determining the sanctions.

In a case for which the Respondent has admitted responsibility for the violation but is appealing the sanction issued by the Administrative Hearing Officer, the Dean of Student Engagement or their designee shall decide whether the sanction is appropriate for the violation.

If the Dean of Student Engagement or their designee finds the sanction appropriate, the student will be required to comply with the sanction. If the Dean of Student Engagement or their designee determines that the sanction was not appropriate for the violation, the Dean of Student Engagement or their designee will make their decision known to the Administrative Hearing Officer, and will then issue a revised sanction and inform the Respondent and the Complainant of the decision.

Interim Measures

In instances where there is a reasonable belief that a serious violation of the Community Standards for Student Conduct has occurred, or that the safety and well-being of members of the Cabrini University community or property is compromised, the Dean of Student Engagement or designee, as designated by the Vice President for Athletics and Student Engagement, can impose a range of Interim Measures. Students or Student Organizations must comply with the requirements of the particular interim measure. Failure to do so will result in additional disciplinary action being taken.

I. Emergency Authority of the Dean of Student Engagement

When situations arise that may not be fully covered by the Community Standards for Student Conduct, the Dean of Student Engagement or designee is granted the authority to act when an incident occurs that compromises the safety and well-being of members of the Cabrini University community or preservation of University property.

II. Interim Suspension

The Dean of Student Engagement or designee shall have the authority to interim suspend a Student or Student Organization. During an interim suspension, a Student is denied access to campus (including all residential and campus facilities, classes, University activities and privileges). Student Organizations that are in receipt of an interim suspension notice must cease operations as a formal organization until the matter is resolved. Student Organizations must follow all restrictions outlined in the interim suspension notice.

III. Interim Ban from Campus

The Dean of Student Engagement or designee shall have the authority to suspend a Student's rights to be present on campus, or on other property owned, operated, or controlled by the University.

IV. Interim Ban from Housing

In instances for which there is a reasonable belief that the safety of those living in campus housing is in question due to an alleged violation, the Dean of Student Engagement or designee may require the immediate removal of the individual(s) involved from University housing.

V. Contact Restriction

The Dean of Student Engagement or designee may issue a Contact Restriction to the students involved, whether disciplinary action is taken or not. Contact Restrictions may also be issued as an interim measure while alleged violations of the Community Standards for Student Conduct are investigated and adjudicated. Contact Restrictions are used to reduce or eliminate encounters and communications between individuals. The Dean of Student Engagement has the final determination on the issuance and length of a Contact Restriction. While a Contact Restriction in and of itself does not constitute discipline, and will not appear on a student's disciplinary record, refusal to adhere to the order after written or

verbal notification of its terms is made is prohibited and may result in disciplinary action, including suspension or expulsion.

Sanctions

The following sanctions and procedures describe the University's response to all violations of the Community Standards for Student Conduct with the exception of the Academic Honesty Policy as well as the Sexual and Gender-Based Harassment and Misconduct Policy. The sanctions and procedures for addressing violations of this nature are described in the Academic Honesty Policy, which can be found in the Cabrini University Catalog and the Student Handbook. Due to the unique nature of incidents involving Sexual and Gender-Based Harassment and Misconduct, Cabrini University has established a specific process for investigating and adjudicating these situations. For information regarding the Sexual and Gender-Based Harassment and Misconduct Policy please go to www.cabrini.edu/policies.

Listing of Sanctions

The following sanctions may be applied singly or in combination for individuals found in violation of Community Standards. These sanctions need not be progressively applied, but will be issued in accordance with the gravity of the violation(s). Sanctions will be levied in full accordance with the conduct policies of the University.

- Disciplinary warning
- Community service
- Participation in a mandatory educational program
- Monetary fines
- Restitution
- Mandatory participation in alcohol and/or drug education programs
- Room reassignment
- Notification of parents or guardians of dependent students
- Notification of applicable law enforcement authorities
- Disciplinary probation
- Restricted access from Cabrini University
- Loss of residence hall privileges
- Suspension of academic privileges, including conferral of University degree
- Suspension from the University
- Expulsion

Withholding a Student's Diploma and/or Transcript

Cabrini University reserves the right to withhold a student's diploma and/or transcript under the following conditions:

1. if the student's account with any University office is not paid in full
2. if the student is under investigation for activities that would be a violation of Community Standards prior to Commencement
3. if the student is not in compliance with the University and divisional academic regulations and has not performed up to the *bona fide* expectations of the faculty

Definition of Terms Related to Sanctions

Disciplinary Warning is an official notice to a student that a particular action or type of behavior is in violation of stated

regulations or policies, and therefore, unacceptable. Continuation of similar behavior or future violations may be cause for more severe disciplinary action.

Restitution is defined as a compensation for loss, damage or injury, which may take the form of appropriate service and/or monetary or material replacement.

Disciplinary Monetary Fines is a payment by the student of monetary fines. These monetary payments may be for punitive purposes or for purposes of restitution because of damage to persons or property or misappropriation of property.

Disciplinary Probation is an action that may exclude a student from representing the University in intercollegiate activities or from holding any elected or appointed office in a University-recognized position or from being selected for certain committees or programs for a stated period of time. Under disciplinary probation any additional offense may cause suspension or expulsion from the University.

Restricted Access is an action that restricts the student from being on a specific part of Cabrini University property for a stated period of time. This restriction may extend to any and all Cabrini University premises and attendance at University sponsored or supervised events. Only the Dean of Student Engagement or their designee may grant an exception to a sanction of restricted access from Cabrini campus. Violators become subject to arrest for trespassing.

Loss of Residence Hall Privileges is an action that excludes a student from residence on campus. A student who loses campus residency may be considered for future on-campus accommodations at the discretion of the Dean of Student Engagement.

Interim Measures is any action taken against a Student prior to the initiation of student conduct procedures under the following conditions:

1. to ensure the safety and well-being of others or preservation of University property
2. to ensure a student's own physical or emotional safety and well-being
3. if the Student poses a threat of disruption or interference with the normal operations of the University

During interim measures, a student may be denied access to the residence halls and/or the campus (including classes) and/or all other University activities for which the student might otherwise be eligible as determined by the Dean of Student Engagement or their designee.

Suspension from the University is the separation of a student from the University for a definite period of time, after which a student may be eligible to return. Conditions for readmission may be specified. This separation can exclude a student from registration, class attendance, residency on campus, and use of University facilities for a specific period of time.

Suspension includes an automatic prohibition from attending any University sponsored or supervised event. Suspended students are not permitted on the campus without prior approval of the Dean of Student Engagement or their designee.

Upon termination of the period of suspension, the student shall be considered for readmission if:

1. the student is academically eligible for readmission; and
2. the student has complied with all conditions for readmission placed upon the student by the Dean of Student Engagement or their designee.

Expulsion is the permanent separation of a student from the University. Expulsion carries a permanent prohibition from attending any University sponsored or supervised events.

Appeals

The Dean of Student Engagement or their designee will hear appeals regarding decisions made by an Administrative Hearing Officer. All decisions made by the Dean of Student Engagement or their designee are final.

If the Dean of Student Engagement serves as the Administrative Hearing Officer, appeals will be heard by the Vice President for Athletics and Student Engagement. All decisions made by the Vice President for Athletics and Student Engagement are final.

1. Appeal for New Hearing

The Respondent and the Complainant have the right to file a written appeal to the Dean of Student Engagement or their designee. Appeals may be filed for the following reasons:

- a. material procedural defect in the original hearing
- b. presence of new material evidence that was not available through no fault of the appealing party at the time of the original hearing

The appealing party must file a typewritten appeal within five days of notification of the outcome of the hearing stating the specific reason and justification for the appeal. He or she must schedule an appointment to discuss the appeal with the Dean of Student Engagement or their designee.

2. Appeal for Review of Sanction

The Dean of Student Engagement or their designee will hear appeals in cases where the sanction is expulsion, suspension, loss of good disciplinary standing, or loss of campus residency, and the student believes that the sanction is disproportionate to the offense. Other sanctions are not subject to review.

Review of the sanctions may occur only after the administrative hearing process has been completed and a sanction has been imposed. For the purposes of this review, the Dean of Student Engagement or their designee will accept as binding the previous decision that the Respondent has violated the Community Standards for Student Conduct.

The Respondent must file a typewritten appeal within five days of notification of the sanction stating the reason why the sanction should be reconsidered. He or she must schedule an appointment to discuss the appeal with the Dean of Student Engagement or their designee.

Student Conduct Files and Student Records

All student conduct records are maintained in accordance with the Family Educational Rights and Privacy Act (FERPA) of 1974 and the Clery Act of 1990. Subject to the provisions and exceptions of FERPA, all student conduct files are private. Copies of files, including the content of Hearings or outcome letters, will not be provided except under compliance with federal regulations or legal subpoena.

Student conduct files that contain cases that have resulted in suspension or expulsion from housing and/or the University shall be kept indefinitely on file. All other conduct related files shall be maintained for a minimum of seven (7) years from the date of the incident. The University reserves the right to keep records for a longer period of time if unresolved or deemed necessary.

A student may make a request to have her/his student conduct record expunged one year after graduation. Expunging student conduct records shall be at the sole discretion of the Dean of Student Engagement or their designee.

For further information about [Cabrini University policies](#), please review the following:

- [Cabrini University Student Handbook](#)
- [Public Safety Policies and Procedures](#)
- [Cabrini University Catalog](#)

Campus COVID-19 Protocols and Guidance

Cabrini University intends to fulfill its educational mission while protecting the health and safety of its students and employees and minimizing the potential spread of COVID within the campus community.

If you are experiencing COVID symptoms, please take a COVID test. If you test positive, Cabrini University is still following CDC Guidelines for isolation and masking. Anyone who tests positive for COVID will be required to isolate for 5 days and mask for 5 days following isolation. Employees who test positive should notify HR and your supervisor of your positive test, students are required to notify health services at health@cabrini.edu.

If you do not have access to a COVID test, Health Services has Free Antigen Test Kits available for the student body.

CDC Guidelines can be found on the CDC website: <https://www.cdc.gov/coronavirus/2019-nCoV/index.html>

Full Isolation and timeline for a positive COVID test

- **If you test positive for COVID-19, stay home for at least 5 days, and isolate yourself from others.**
 - End isolation based on how serious your COVID symptoms were.
- **If you had no symptoms or your symptoms are improving:**
 - You may end isolation after day 5.
- **If your symptoms are not improving:**
 - Continue isolating until: You are fever-free for 24 hours (without using fever-reducing medication).

Regardless of when you end isolation, wear your mask through day 10.

Last updated August 23, 2023

***Please note:**

Students must be in good disciplinary standing to be eligible to transfer to one of the partner schools at the conclusion of the 2023-24 academic year. Student conduct records will be shared with partnering institutions. Additionally, many non-partnering institutions also require a transfer conduct form be provided by Cabrini University as part of the admissions criteria.